

LEWISTON AREA CHAMBER OF COMMERCE

BOARD OF DIRECTORS EXPECTATIONS

Lewiston, Michigan

Lead with purpose. Serve with integrity. Strengthen our community.

LEADERSHIP & RESPONSIBILITIES

- Represent and promote the Chamber, its mission, and its members.
- Invite businesses and individuals throughout the greater Lewiston area to become members.
- Build community relationships and share Chamber news, events, and opportunities.
- Guide program and event planning, review results, and identify improvements.
- Support sustainable fundraising, sponsorships, and community outreach.
- Understand the Chamber's financial needs, budget, policies, and procedures.
- Stay informed about issues and opportunities affecting the Chamber.
- Serve on a committee or task force and complete special assignments as needed.

MEETINGS & TIME COMMITMENT

- Follow the attendance requirements established in the bylaws and attendance policy.
- Attend regular Board meetings, typically two hours, and special meetings as needed.
- Review agendas and supporting materials in advance; arrive prepared to participate.
- Ask questions, accept responsibility, and follow through on assignments.
- Attend the Annual Membership Meeting in January, typically two to three hours.
- Attend committee meetings and serve as chair when assigned.
- Attend and volunteer at Chamber-sponsored events.

PROFESSIONALISM & TEAMWORK

- Participate actively in ongoing fundraising and member engagement.
- Communicate respectfully and courteously in meetings, in public, and online.
- Welcome different perspectives and focus on constructive solutions.
- Respect the Board's collective decisions and support their implementation, while preserving the opportunity to raise concerns through proper Board procedures.
- Be dependable, collaborative, and accountable to fellow directors and members.

Working together for a thriving Lewiston community.

www.lewistonchamber.com