

Lewiston Area Chamber of Commerce

Expectations for Board of Directors



Responsibilities of the Board of Directors include:

- Provide leadership and advertisement for the Chamber of Commerce
- Promote membership opportunities to businesses and individuals in the greater Lewiston area
- Actively engage in the community in promoting the Chamber
- Oversee program planning and evaluation of events
- Develop sustainable fundraising and outreach
- Be familiar with the Chamber financial needs, budget, and policies and procedures
- Keep up-to-date on developments affecting the Chamber
- Serve on a committees or task force and take on special assignments as needed

Meetings and Time Commitments:

- Following the Attendance Policy Guidelines according to the bylaws
- Attend Board meetings, which are approximately 2 hours each, and special meetings
- Review agenda and supporting materials prior to board and committee meetings, ask questions, take responsibility and follow through on a given assignment
- Attend the Annual Membership meeting in January, typically 2-3 hours
- Chair and attend specific committee meetings
- Attend and volunteer Chamber sponsored events

General Expectations:

- Participate actively in ongoing fundraising
- It is expected that opinions expressed by the Directors will be of a civil and cordial manner during meetings and in public venues
- Decisions of the Board shall be supported by all Directors, regardless of the outcome of any particular vote

Thank you for being part of the Chamber Team!