

# Lewiston Chamber of Commerce - Crafter Information Sheet

as of 1/23/2022

## Crafter/Vendor Guidelines:

\*\*Please note any preferences in spaces. \*All craft shows are juried. Please submit two pictures of the product and a picture of the booth for review and approval. **You Must Bring Your Own Tent, Table and Chairs**

**Requests are filled on a first come first serve basis, no exceptions!!!**

\*Set-up: Please check in at the Chamber office on the following dates:

**Morel Mushroom Festival** - Friday evening from 5 p.m. - 8 p.m.  
- Saturday morning from 7 a.m. - 8:00 a.m.

**Size of spot - 12'x12' (\$35 per spot)**

**Timberfest** - Thursday evening from 5 p.m. - 8 p.m.  
- Friday morning from 7 a.m. - 8:00 a.m.

**Size of spot - 12'x12' (\$70 per spot) 2 days**

\*Please make sure to check-in upon arrival to receive your space number.

\*You are required to stay for the duration of the show (exceptions will be unforeseeable emergencies).

\*If your product is not handmade, please specify so your placement will be with non-juried vendors.

\*If your product does not match your application and is proven to be manufactured; you may be moved to an area with other non-handmade pieces.

\*Once your application is approved you will receive a confirmation letter, spaces will not be handed out until check-in at the show.

\*If you need additional forms, please visit our webpage [www.lewistonchamber.com](http://www.lewistonchamber.com) or stop in the Chamber Office. For any questions or concerns, please contact the chamber at 989.786.2293 or via email at [lewistonchamberoffice@gmail.com](mailto:lewistonchamberoffice@gmail.com).

\*No generators.

\*Electricity is limited and will need to be reserved in advance of the show.

\*Parking is not permitted along Hanson Street as this is parking for customers. Please arrive early so that you can set-up and park along the side roads around the show.

\*Clean-up: Thank you in advance for the great job that you all do. As a reminder, please do not discard large cartons in the trash barrels.

\*Food: There are local restaurants in the immediate area of the park. There will be additional food vendors during Timberfest.

\*Professional Behavior: We ask that all crafters/vendors maintain professional behavior during the event. You may be asked to leave the venue if the behavior becomes disturbing to other vendors or guests. Please communicate any questions or concerns to the chamber office immediately. Thank you!

\*Do not access any adjoining buildings to the craft area. Please ask for assistance with access to an electrical outlet.

\*If you agree to these terms please sign and return the front page to the address listed.

\*You may send your payments via US Mail or drop-off at the Chamber office Monday or Friday from Noon until 4 p.m.

\*Refunds: Refunds will be given to those vendors who wish to withdraw two week prior to the event. You must contact the chamber office by phone at 989-786-2293 or email at [lewistonchamberoffice@gmail.com](mailto:lewistonchamberoffice@gmail.com).

**\*We will be practicing social distancing standards and guidelines through the local health department, CDC, and state guidelines. We will contact everyone immediately if this event cancels. Refunds will be issued.**

**\*\*NO STAKES ARE TO BE PUT IN THE GROUND -- NO VEHICLES IN THE PARK AT ANYTIME\*\***

**If violated, you may be subject to a fine by Albert Township and/or asked to leave the event.**

**We are excited to see everyone! Be safe and see you soon.**